Office Memorandami UNITED STATES GOVERNMENT

TO : Acting Chief, PSO

DATE: 26 February 1953

FROM : Chief, Real Estate and Construction Division

SUBJECT: Activity Report from 20 February to date.

25X1A6a

1. Improve four acres of land for Commo - (a) D. C. Government furnishing power temporarily in accordance with oral agreement.

(b) Check with D. C. Corp. Counsel on formal agreement for power disclosed that same has not been completed.

(c) Wiring completed and station is in operation.

(d) Requirements for security fence and road improvements being prepared, GSA will be requested to accomplish needed work.

FOIAb3b1

2. — Completed with exception of minor improvement to roadway.

25X1A7b 25X1C4a

25X1C4a

4. Extension of NEA/DD/P - Revision of staff study pending further details from field.

25X1A6a

5. Installation of vault in I&S, _____ - Pending new estimate of cost from GSA.

25X1A7b

6. Lease of 30 houses and Bachelor Officer Quarters for representative on regotiating leases. Six months advance rentals approved and representative notified accordingly.

25X1A6a

25X1A6a

25X1C4a

25X1A6a

25X1A6a

8. Supply Division, PSO, General Services Administration has been requested by Chief, General Services and improvements involving services and alterations as per Chief, Supply Division's 19 Feb. memo to Chief, RE&C. Other alterations in progress.

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9. Metropolitan Area Warehouse - Representative of Supply Division and Messrs. Leading Messrs.

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25X1A6a 25X1A6a	In view of the fact that the new warehouse will be available on or about 31 March, lessors of present warehouses are being notified on termination of occupancy with possible hold-over for 30 to 60 days at Retention of Government owned warehouse at is being determined with General Services Office and other potential requirements in the Agency.
25X1A6a 25X1A6a	10. Office space for - Reply received from GSA that availability will be determined forthwith.
25X A7b	11. New space for Matter discussed with GSA and formal request submitted thereto.
FOIAb3b1	12. Government owned property at
25X1A6a 25X1A6a	13. Removal of Government owned property and restoration at Warehouse - Listing of improvements to Warehouse by the Agency is being compiled for determination in removal thereof to new Warehouse and restoration of premises, if so required, in accordance with terms of the lease.



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CONSTRUCTION:

25X1A2g 25X1A6a

1. Project - Construction phases continuing at both sites. Final decisions pending pole and line rights from adjacent property owners for Site power lines.

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No progress reports received on current construc-2. Project tion.

3. - Completion of plans and specifications scheduled for 15 March. PBS Regional Office asked to award contract for fence and appropriate marking of property line and indication made that notice and advertisement of bids in local area would be requested.

25X1A2g 25X1C4a

FOIAb3b1

4. Project Estimate on revised requirements of construction expected shortly Approval of lease by Senate Armed Services Committee pending submission of additional information by Bureau of Yards and Docks which is expected on 4 March 1953.

25X1A2g

25X1C4a

5. Project - Surplus construction material pending disposal through three possible sources: (a) availability for Training's maintenance and operational use; and (c) return for headquarters use. Two sub-contractors claims for extras are being negotiated. Work items uncompleted to date to be finished under 3 direct contracts with local activity, contracts being drafted by RF&C.

25X1A2g

6. Project - Division representative to accompany representative of area Division, DD/P for discussions pertaining to site use and estimate of construction and utilities requirements. RE&C representative scheduled to depart on 3 or 4 March 1953.

25X1A6a

7. Air Conditioning for Office - Lessor's position toward sharing the cost of air conditioning space has been received through GSA and is being reviewed.

25X1A2g

25X1A6a

S. Project - Plans and specifications as prepared by Commo Engineering Division forwarded to Project Manager, c/o requesting estimates be obtained from local contractors. Commo wishes to review estimates prior to award of contract. Plans call for tower. hut and small gasoline driven generator.

PERSONNEL:

25X1A7b 25X1A2g

On Duty - 13 which includes 1 Realty Officer on TDY, 2 Project Managers on IDY, Project and Project and 1 Architect on TDY in the FE.

25X1A2q

Actions in Process - 3 Engineers; 2 Clerk-Stenographers; 1 Realty Officer; 1 Civil Engineer (AF); and processing will be initiated upon receipt of PHS from 2 engineers and 1 Architect (AF).

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Detailed from PBS - 2 Architects and 1 Structural Engineer.

REVISION OF REGULATIONS:

Work heretofore performed on the Real Estate and Construction Regulations is to be changed in accordance with latest instructions, i. e. separate regulations for Headquarters Overt, Covert, and Field. Table of contents on each regulation will be available on Monday, 2 March. Initial draft of each regulation will be available for review on or about 1 April. The accountability part of the Regulations is presently in O&M for discussion of Comptroller's comments. It is anticipated that the accountability procedure will be in the DD/A's office by 4 March. Overall completion of regulations is estimated at 25%.



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